

## Scrutiny Inquiry Project Outline Template

### OVERVIEW AND SCRUTINY REVIEW - PROJECT OUTLINE

#### Review Topic:

#### **CCTV PROVISION IN CHORLEY**

#### Objectives:

To undertake a thorough review of the CCTV system operated in Chorley in order to inform future CCTV provision.

To provide options for future systems from “gold plated” through to minimal/no CCTV provision – with information on likely impact as well as an overall preferred option.

#### Desired Outcomes:

One recommended level of CCTV provision and a CCTV system for the future which takes into account the impact of surveillance for the Council, the police, partners and residents, balanced alongside the budget implications for the Council.

#### Terms of Reference:

The task group will consider information and hear evidence under the following areas in order to inform the final report and recommendations to Executive Cabinet:

- background information on the current system – infrastructure, capital and revenue costs, maintenance issues, coverage and staffing levels.
- the results of the audit being undertaken on the effectiveness of the CCTV system – activity/operational hours/outcomes, etc
- technical and financial information about different CCTV systems (with different levels of coverage) on the market and the impact of reduced hours of coverage, or reduced numbers of cameras
- comparative information from other authorities where available -either with different service levels or with similar demographics/levels of crime
- consider other aspects of CCTV – eg the benefits in serious crime cases; prevention of escalation of criminal activity; benefits to the town centre economy and radio links for businesses.

- the views of stakeholders eg police, RSLs, town centre businesses, the public and parishes which have CCTV cameras installed and run by the Council

**Equality and diversity implications:****Risks:**

That the full benefits of CCTV are not measurable

**Venue(s):**

Town Hall but with a site visit to Chorley's CCTV system at the Police Station

**Timescale:**

**Start:** start 27 January 2014

**Finish:** completion April 2014

**Information Requirements and Sources:****Documents/evidence:**

- Report to O & S Committee on 9 January 2014 on current provision
- Draft Policy on Overt CCTV Surveillance
- Results of internal audit report on CCTV effectiveness, due March 2104

**Witnesses:** (who, why?)

- Police – key partner in terms of provision of infrastructure and use of CCTV images
- RSLs, possibly CCH and Places for People
- Town centre business representatives eg Chamber of Commerce including links to town centre radio provision
- Representative from another local authority about their system eg West Lancs, a comparison with Ormskirk as town of similar size and crime levels.

**Consultation/Research:** (what, why, who?)

- Technical information about other systems and their purchase/running costs
- Public views – survey results on public perception
- Written views of parish/town councils which have CCTV cameras monitored centrally

**Site Visits:** (where, why, when?)

- Chorley CCTV station
- Possibly another CCTV station – to be reviewed - possibly West Lancs

**Officer Support:****Lead Officer: Simon Clark****Democratic &  
Member Services Supportr: Carol  
Russell/Dianne Scambler****Likely Budget Requirements:****Purpose £****Total** \_\_\_\_\_**Provisional meetings planner**

<b>27 January 2014</b>	Scoping of review
<b>18 February 2014</b>	Interviews with key partners (question setting to be done in advance of this meeting)
<b>25 March 2014</b>	Technical and other information on alternative systems
<b>8 April 2014</b>	Bring information together for final report and recommendations